

**Minutes of a Meeting of the Executive
held at Council Chamber, Surrey Heath
House, Knoll Road, Camberley, GU15
3HD on 8 May 2018**

+ Cllr Moira Gibson (Chairman)

+ Cllr Richard Brooks	+ Cllr Josephine Hawkins
+ Cllr Mrs Vivienne Chapman	+ Cllr Alan McClafferty
- Cllr Colin Dougan	+ Cllr Charlotte Morley
+ Cllr Craig Fennell	

+ Present

- Apologies for absence presented

In Attendance: Cllr Rodney Bates, Cllr Paul Deach and Cllr Chris Pitt

122/E Minutes

The minutes of the meeting held on 3 April 2018 were confirmed and signed by the Chairman.

123/E Questions by Members

Councillor Mrs Vivienne Chapman responded to a question from Cllr Rodney Bates regarding the efforts being made by the Council to reduce the use of plastics within the borough. The Leader also undertook to review the Council's use of plastic bottles in the Council Chamber.

124/E Consultation on the Issues and Options/Preferred options Draft Local Plan (Regulation 18 Consultation)

The Council was in the first stages of producing a new Local Plan to cover the period 2016-2032. This Plan would replace the current adopted Core Strategy and the Camberley Town Centre Area Action Plan, in addition to saved policies of the Surrey Heath Local Plan 2000.

The first stage was the Issues and Options/Preferred Options and set out the Council's preferred approach to developing Local Plan policies to cover a number of topics: housing, employment, retail, infrastructure, Green Belt and countryside, heritage and design and local area policies, along with possible alternative approaches.

Members noted the statutory requirement to consult on this stage of the Local Plan (Regulation 18 consultation) and the accompanying Sustainability Appraisal for a period of no less than 6 weeks and agreed to extend this to an 8 week consultation period. It was intended to run the consultation from early June 2018.

RESOLVED that

- (i) an eight week consultation be held on the Issues and Options/Preferred Options draft Local Plan document, as attached at Annex 1 to the agenda report;; and
- (ii) an eight week consultation be held on the Sustainability Appraisal on the Issues and Options/Preferred Option draft Local Plan document, as attached as Annex 2 to the agenda report.

125/E Local Development Scheme update

The Executive was reminded that all local authorities had to produce a Local Development Scheme (LDS). The LDS set out which planning documents the Council expected to produce over a three year period.

The Council's last LDS had been produced in 2016. Members considered an updated version to reflect amended timescales for the production of the Local Plan.

RESOLVED that the Local Development Scheme (LDS) covering the period 2018-2021, as set out at Annex 1 to the agenda report, be agreed.

126/E Appointment of Executive Working Groups

The Executive considered a report proposing the establishment of working groups, their terms of reference and the allocation of seats to those working groups appointed. Members noted the nominations submitted by the Group Leaders.

RESOLVED that

- (i) the Working Groups detailed below be established;
- (ii) the Terms of Reference, as amended and attached to the Executive report, be agreed;
- (iii) the number and allocation of seats on each working group be as indicated below; and
- (iv) members and substitute members be appointed to the Working Groups for 2018/19, as listed below:

Camberley Theatre	Cllrs Ian Cullen, Craig Fennell, Edward Hawkins, Paul Ilnicki, Ian Sams, Valerie White, John Winterton and Pat Tedder (Cllr Victoria Wheeler as substitute)
Camberley Town Centre	Cllrs Rodney Bates, Richard Brooks, Mrs Vivienne Chapman, Edward Hawkins, Paul Ilnicki and Robin Perry (Cllrs Colin Dougan and Ruth Hutchinson as substitutes)

Equality	Cllrs Nick Chambers, Bill Chapman, Moira Gibson, Josephine Hawkins, Ruth Hutchinson, Charlotte Morley and John Winterton (Cllr Rodney Bates as substitute)
Local Plan	Cllrs Richard Brooks, Bill Chapman, Colin Dougan, Edward Hawkins, Jonathan Lytle, Alan McClafferty, Adrian Page, Conrad Sturt, Pat Tedder and Victoria Wheeler (Cllrs David Allen and Ruth Hutchinson as substitutes)

127/E Appointments to Surrey Leaders' Group Outside Bodies

The Executive considered a report detailing the vacancies for Surrey Leaders' Group Outside Bodies which would be filled in 2018/19. It was reported that no members had expressed an interest in being appointed to any of the vacant positions.

RESOLVED to not make any nominations to the vacancies on Surrey Leaders' Group Outside Bodies.

128/E Appointment of Members to Outside Bodies 2018/19

The Executive considered a report seeking appointments to outside bodies for the 2018/19 municipal year, following consultation with Group Leaders.

Members noted that no appointment would be made to South East Employers as the Council's membership of this organisation would end in November 2018.

It was reported that the Heathrow Airport Consultative Committee was now called Heathrow Community Engagement Board.

RESOLVED that

- (i) the appointments to outside bodies listed below be agreed; and**
- (ii) attendance by the appointed members at meetings of the bodies listed below and at Annex A to the Executive report, be regarded as approved duties, in accordance with the Members' Allowances Scheme.**

<u>Organisation</u>	<u>Representative</u> <u>2018/19</u>
Basingstoke Canal Joint Management Committee	<i>Cllr David Lewis</i>

Blackwater Valley Advisory Committee for Public Transport	<i>Cllr Paul Ilnicki Cllr Valerie White Cllr Chris Pitt (Sub) Vacancy (sub)</i>
Blackwater Valley Countryside Partnership	<i>Cllr Chris Pitt Cllr David Lewis</i>
Briars Centre Management Committee	<i>Cllr John Winterton</i>
Camberley Town Football Club – Observer	<i>Cllr Valerie White</i>
Chobham Common Liaison Group	<i>Cllr Pat Tedder Cllr Victoria Wheeler</i>
Citizens Advice Bureau Management Committee	<i>Cllr Robin Perry</i>
Collectively Camberley Ltd	<i>Cllr Richard Brooks</i>
Community Noise Forum	<i>Cllr Rebecca Jennings-Evans Cllr Conrad Sturt</i>
Deepcut Village Association	<i>Cllr Paul Deach</i>
Fairoaks Airport Consultative Committee	<i>Cllr Pat Tedder</i>
Farnborough Aerodrome Consultative Committee	<i>Cllr Josephine Hawkins Cllr Chris Pitt (Sub)</i>
Frimley Community Centre Management Committee	<i>Cllr Bruce Mansell</i>
Frimley Fuel Allotments Charity(4 year appointments)	<i>None to be made in 2018</i>
Heatherside Community Centre Council	<i>Cllr Paul Ilnicki Cllr Jonathan Lytle (Sub)</i>
Heathrow Community Engagement Board (previously Heathrow Airport Consultative Committee)	<i>Cllr Charlotte Morley Cllr Robin Perry (Sub)</i>
Henry Smith Charity (4 year appointments)	<i>None to be made in 2018</i>
Joint Waste Collection Services Committee	<i>Cllr Mrs Vivienne Chapman Cllr Josephine Hawkins (Sub)</i>
Local Government Association - General Assembly	<i>Leader of the Council – Cllr Moira Gibson Cllr Richard Brooks (sub)</i>
Miss Gomms Trust (4 year appointments)	<i>Martin Goodway Cllr Pat Tedder</i>
Mytchett Community Association General Committee	<i>Cllr Craig Fennell Cllr Joanne Potter (Sub)</i>

Parking and Traffic Regulation outside London Adjudication Joint Committee (4 year appointments)	<i>Cllr Craig Fennell</i> <i>Cllr Paul Deach (sub)</i>
RELATE North East Hants and Borders	<i>Cllr Katia Malcaus Cooper</i>
South East England Councils	<i>Leader of the Council -Cllr Moira Gibson</i> <i>Cllr Alan McClafferty (sub)</i>
Surrey County Playing Fields Association	<i>Cllr Victoria Wheeler</i>
Surrey Heath Age Concern	<i>Cllr Chris Pitt</i>
Surrey Heath Arts Council	<i>Cllr Edward Hawkins</i> <i>Cllr Ian Cullen</i> <i>Cllr Ian Sams</i> <i>Cllr John Winterton (Sub)</i>
Surrey Heath Duke of Edinburgh Award Forum	<i>Cllr Jonathan Lytle</i>
Surrey Heath Local Area Committee	<i>Cllr Vivienne Chapman Cllr Josephine Hawkins</i> <i>Cllr Paul Ilnicki</i> <i>Cllr Rebecca Jennings-Evans</i> <i>Cllr Valerie White</i> <i>Cllr Jonathan Lytle (sub)</i> <i>Cllr John Winterton (sub)</i> <i>Cllr Pat Tedder</i>
Surrey Heath Partnership	<i>Leader of the Council – Cllr Moira Gibson</i> <i>Cllr Mrs Vivienne Chapman (Portfolio Holder)</i>
Surrey Heath Sports Council	<i>Cllr Craig Fennell (Portfolio Holder)</i> <i>Cllr Charlotte Morley</i> <i>Cllr Max Nelson</i> <i>Cllr Victoria Wheeler</i>
Surrey Heath Youth Focus	<i>Cllr Paul Deach</i> <i>Cllr Ruth Hutchinson</i>
Surrey Leaders Group	<i>Cllr Moira Gibson</i>
Surrey Waste Partnership	<i>Cllr Mrs Vivienne Chapman</i>
Voluntary Support North Surrey	<i>Cllr Paul Deach</i> <i>Cllr Josephine Hawkins (Sub)</i>

129/E Exclusion of Press and Public

In accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) and Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the press and public were excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Act as set out below:

Minute	Paragraph(s)
130/E	3
131/E	3

Note: Minute 130/E is a summary of matters considered in Part II of the agenda, the minutes of which it is considered should remain confidential at the present time.

130/E Acquisition of Property

The Executive made decisions in relation to the acquisition of property within the borough.

131/E Review of Exempt Items

The Executive reviewed the reports which had been considered at the meeting following the exclusion of members of the press and public, as it involved the likely disclosure of exempt information.

RESOLVED that minute 130/E and the associated agenda report remain exempt, but the decision be made public following the completion of negotiations.

Chairman